



Office 365 Education Essentials

Login at: <http://portal.office.com>



Outlook

Access your school email, calendar, contacts and tasks.



OneDrive

Store and share unlimited files and create new Office documents.

Create, share and collaborate on documents with Office Online from any browser or any device.

OLD FAVOURITES...



Word Online



Excel Online



PowerPoint Online



OneNote Online

NEW FAVOURITES...



Sway

Create and share interactive reports, presentations, stories, newsletters, etc. Simply add text, images, video, maps and more.

Collect simple data, create surveys and quizzes. Share your forms via URL, email, QR code or embed in a website or OneNote book.



Forms



Class Notebook

Create a Class Notebook for your class and get a personal workspace for every student, a content library for lesson handouts and a collaboration space for lesson and creative activities. Quickly distribute content to your whole class, review student work and integrate assignments and grading with your LMS or Microsoft Classroom.

Microsoft Classroom is a single experience for managing all classes and assignment workflow for teachers and students. Each class has a OneNote Class Notebook built into every class, so students can collaborate on lesson activities. Students can receive, complete and submit assignments from any device. Teachers can easily grade assignments and give private feedback to students.



Classroom



Planner

Planner is a simple and highly visual way to organise teamwork. You can easily create new plans, organise and assign tasks, share files, chat about what you're working on, and get updates on progress. Each Plan comes with its own OneNote notebook, so you can share all your notes with your team or classmates. It's perfect if you are organising an event, managing an extended school project or just want to keep more organised!

SCHOOL-WIDE APPS...



Yammer

Safely connect with others, join discussions and share resources.



Sites

Access your school intranet and create websites for your classes.



Video

Safely and easily share and manage video content and create channels.



Delve

Discover the information that is relevant to you and stay up-to-date.



Skype for Business

Simply communicate with teachers and students. Take part in video calls with a shared whiteboard, OneNote book and instant messaging.

Keep up-to-date at <https://blogs.office.com/>